

W. Bill Booth
Chair
Idaho

James A. Yost
Idaho

Tom Karier
Washington

Dick Wallace
Washington



Bruce A. Measure
Vice-Chair
Montana

Rhonda Whiting
Montana

Melinda S. Eden
Oregon

Joan M. Dukes
Oregon

April 3, 2008

DECISION MEMORANDUM

TO: Council members

FROM: Jeff King, Senior Resource Analyst

SUBJECT: Charter of the Generating Resources Advisory Committee

PROPOSED ACTION: Authorize the creation, and approve the charter of a Generating Resources Advisory Committee. Appoint Jeff King as chairperson of the Generating Resources Advisory Committee and Maury Galbraith as vice-chairperson.

SIGNIFICANCE: Information regarding generating resources and technology alternatives is essential to the Council's power plan. Review of information and assumptions regarding generating resources by industry experts and other interested parties comprising the Generating Resources Advisory Committee will improve the quality of this information and improve the credibility of the power plan.

BUDGETARY/ECONOMIC IMPACTS

Staff anticipates three to four meetings of the Generating Resources Advisory Committee over the next twelve months. Travel support for public committee members is estimated to cost \$10,000. In addition, about four weeks of staff time will be required to coordinate meetings and prepare minutes.

BACKGROUND

As done for the previous power plans, staff proposes to convene an advisory committee of industry experts to review the data and assumptions proposed for use in the Sixth Power Plan. The committee will be comprised of representatives of Bonneville, public and investor-owned utilities, relevant state agencies, power plant developers and public interest groups. The committee is expected to help identify sources of information and review planning data and assumptions for accuracy and reasonableness. The general approach will be for the staff to assemble data and propose planning assumptions for specific resources and technology applications with the assistance of experts in specific resources and technologies. The data and assumptions will then be brought to the committee for review.

ANALYSIS

Technical, cost, environmental and other information regarding generating resources and technology alternatives is essential to many of the analyses, findings and conclusions appearing in the power plan. System reliability, power price forecasts and risk modeling are among the elements of the plan that require data and assumptions regarding generating resources and technology alternatives. These data and assumptions are also used by other public and private organizations and are among the most frequently requested types of information from the power plan. The credibility of the generating resource data and assumptions is essential to the acceptance and credibility of the power plan.

ALTERNATIVES

The Council could accomplish similar results without creating an advisory committee. That would require meetings and consultations with many different groups and would lack the attractive feature of getting experts together to discuss the issues. Furthermore, the Regional Act calls for the establishment of advisory committees for assistance in developing the regional conservation and electric power plan.

ATTACHMENTS

Attached is a copy of the proposed charter for the Generating Resources Advisory Committee. The charter was prepared in accordance with the Federal Advisory Committee Act.

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PACIFIC NORTHWEST ELECTRIC POWER AND CONSERVATION PLANNING COUNCIL

CHARTER OF THE GENERATING RESOURCES ADVISORY COMMITTEE

1. **Official Designation:** This advisory committee will be known as the Pacific Northwest Electric Power and Conservation Planning Council's Generating Resources Advisory Committee.
2. **Background:** The Pacific Northwest Electric Power Planning and Conservation Act, P.L. 96-501, 16 U.S.C. 839 et seq. ("Act"), in section 4.(e)(3)(D), requires the Pacific Northwest Electric Power and Conservation Planning Council ("Council") to develop "a regional conservation and electric power plan." The plan is to include a twenty year forecast of electricity demands and a resource plan for the development of conservation and generation to meet the demand at the lowest cost consistent with adequate and reliable electricity service. The Generating Resources Advisory Committee is being formed to assist the Council in its development of the Pacific Northwest Conservation and Electric Power Plan by advising on data, assumptions and analyses regarding generating resources. This advisory committee is established as one of several advisory committees satisfying the Council's obligation under the Act to establish a Scientific and Statistical Advisory Committee. 16 U.S.C. 839b(c)(11). Under section 4(a)(4) of the Act, the terms of the Federal Advisory Committee Act, 5 U.S.C. Appendix I, sections 1-14, apply "to the extent appropriate" to the Council's advisory committees. 16 U.S.C. 839b(a)(4).
3. **Objectives and Scope of Activity:** The Generating Resources Advisory Committee will advise the Council regarding generating resource and technology alternatives having significance to the Sixth Pacific Northwest Conservation and Electric Power Plan. Activities of the Committee will include:
 - (A) Assisting in the identification of generating resources and technology alternatives having significance to the power plan.
 - (B) Assisting in the identification of sources of technical, cost, environmental and other important information concerning significant generating resources and technology alternatives.
 - (C) Reviewing the information and assumptions concerning generating resources and technology alternatives considered for the power plan.
 - (D) Reviewing and interpreting the analyses concerning generating resources and technology alternatives undertaken for development of the power plan.

4. Official to Whom the Advisory Committee Reports: The Generating Resources Advisory Committee will report to the Executive Director of the Council.
5. Authority of the Advisory Committee: The Generating Resources Advisory Committee will serve in an advisory capacity only. Neither the Committee nor its members are authorized to make statements or commitments on behalf of the Council. Committee members will not be considered to be members of the Council staff.
6. Estimated Annual Operating Costs in Dollars and Person-Years: \$10,000 and one staff month.
7. Advisory Committee Management Officer: The Advisory Committee Management Officer ("Management Officer") for the Generating Resources Advisory Committee will be the Director of the Council's Division of Power Planning. The Management Officer will designate members of the Council's staff to coordinate and attend meetings of the Committee.
8. Chair:
 - (A) The Chair of the Generating Resources Advisory Committee will be appointed by the Chairman of the Council, with the concurrence of the Council members, and will serve at the pleasure of the Council.
 - (B) The Chair may be called upon to report to the Executive Director of the Council on appropriate matters, including the Advisory Committee's progress on the tasks described in Part 3 of this Charter.
 - (C) The duties of the Chair will include presiding over the Generating Resources Advisory Committee meetings, ensuring that detailed minutes of such meetings are prepared and submitted to the Executive Director of the Council in a timely manner, and maintaining communication between the Committee and the Council's staff.
 - (D) The Chair will certify detailed minutes of meetings of the Generating Resources Advisory Committee. The minutes should include a complete and accurate description of matters discussed, conclusions reached, actions taken, persons invited to meet with the Committee, and persons in attendance. The minutes also will include copies of reports received, issued or approved by the Committee. Minutes of meetings will be prepared and released within ten days of the meeting, unless an extension is granted by the Management Officer. The Management Officer will distribute copies of the minutes to members of the Committee and the other interested persons.
 - (E) Sub-groups of the Generating Resources Advisory Committee may be established by the Chair of the Committee to undertake particular aspects of the Committee's work. Methods for organizing the work and procedures of the Committee must follow the scope of responsibilities assigned to the Committee by the Council. The work of the staff for the Committee will include making arrangements for Committee meetings, solving logistical problems, and providing clerical services.

9. Vice-Chair: A Vice-Chair of the Generating Resources Advisory Committee may be appointed by the Chairman of the Council, with the concurrence of the Council members, and will serve at the pleasure of the Council. The Vice-Chair will perform the duties of the Chair of the Committee in the absence of that Chair, and such other duties as the Chair of the Committee may assign.
10. Rules: The advisory committee rules approved and adopted by the Council on March 17, 1982, as amended from time to time, will apply to the Generating Resources Advisory Committee.
11. Estimated Frequency of Committee Meetings: The Chair of the Generating Resources Advisory Committee, after consultation with the Management Officer, or his designee, will call meetings as necessary. The estimated frequency of meetings is quarterly. All meetings will be open to the public, unless closed pursuant to 5 U.S.C. 552b(c). Timely notice of meetings, including agendas, will be made. Interested persons may attend Committee meetings and appear before or file statements with the Committee, subject to such reasonable rules as the Council may prescribe.
12. Reimbursement of Expenses: The Council will reimburse public members of the Generating Resources Advisory Committee for travel, including per diem in lieu of subsistence in accordance with the Council's travel regulations for contractors and advisory committee members, for the purpose of attending Committee meetings as authorized by 5 U.S.C. Section 5703. The Executive Director shall determine public members.
13. Duration: The Generating Resources Advisory Committee will terminate two years from the filing date of this Charter, unless renewed in accordance with the Federal Advisory Committee Act. All Members of the Committee serve at the pleasure of the Council.

This Charter for the Generating Resources Advisory Committee was approved and adopted at a duly called meeting of the Pacific Northwest Power and Conservation Planning Council, April 16, 2008 at Whitefish, Montana.

PACIFIC NORTHWEST ELECTRIC POWER
AND CONSERVATION PLANNING COUNCIL

By: _____
W. Bill Booth, Chair

Date Filed: _____

