

Bruce A. Measure
Chair
Montana

Rhonda Whiting
Montana

W. Bill Booth
Idaho

James A. Yost
Idaho



Tom Karier
Washington

Phil Rockefeller
Washington

Bill Bradbury
Oregon

Joan M. Dukes
Oregon

June 29, 2011

MEMORANDUM

TO: Power Committee

FROM: Terry Morlan

SUBJECT: Planning for the RTF Policy Advisory Committee Meetings

The Council approved creation of a Regional Technical Forum Policy Advisory Committee (RTF PAC). Its broad goal is to *Identify a business/governance structure for a sustainable entity that provides independent analyses of energy efficiency to meet the region's needs and develop a multi-year funding structure that supports that entity.*

The RTF PAC is an advisory committee to the Council, not to the RTF itself. The Charter describes four specific areas that the Council seeks guidance and advice on:

- The organization and operating procedures of the RTF;
- RTF work plan priorities and the policy implications of RTF technical recommendations and their implementation;
- The funding structure for the RTF, and long-term (5-year) funding commitments from the funding utilities and agencies; and
- RTF progress in accomplishing its objectives and completing its work plan consistent with the work plan priorities.

The RTF PAC has scheduled its first meeting for July 28, 2011. We are in the process of scheduling two follow-on meeting in September and October. I would like to go over with the Power Committee our thinking on the agenda for the first meeting, the questions we want to ask the RTF PAC to address, and topics for the follow-on meetings.

A PowerPoint presentation is attached that outlines the agenda and issues for discussion.

Attachment

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Planning for the RTF Policy Advisory Committee

Power Committee GTM
July 7, 2011

Overall goal of NEET RTF Review Committee

- Identify a business/governance structure for a sustainable entity that provides independent analyses of energy efficiency to meet the region's needs and develop a multi-year funding structure that supports that entity.

Role of RTF PAC

- RTF PAC is an advisory committee to the Council. Its charter identifies four areas where the Council seeks advice:
 - The organization and operating procedure of the RTF;
 - RTF work plan priorities, and the policy implications of its technical recommendations and their implementation;
 - The funding structure for the RTF, and long-term (5-year) funding commitments from the funding utilities and agencies; and
 - RTF progress in accomplishing its objectives and completing its work plan consistent with the work plan priorities.

Proposed topics for RTF PAC to address

- Initial Meetings:
 - RTF scope of activity (Charter)
 - Funding allocation and commitment
 - 5-Year business plan (priorities & budget)
 - RTF operations and procedures
- Annually
 - Assessing work plan accomplishments
 - Annual work plan priorities and recommendations

Agenda for first RTF PAC meeting (July 28)

- 1) Welcome and introductions
- 2) Election of a Co-Chair
- 3) Background on RTF
- 4) RTF areas of responsibility
- 5) Funding the RTF
- 6) Policy issues related to the Operational Guidelines
- 7) Future meeting plans

Informational packet for RTF PAC members

- Annotated agenda with Council questions
- Background presentation
- NEET RTF review committee recommendations
- RTF progress on recommendations
- RTF PAC charter
- RTF business plan and workplan
- RTF annual report
- Guidelines: transmittal, presentation, guidelines

RTF Policy Advisory Committee

ORGANIZATIONS	CONFIMED MEMBERS
Investor-owned utilities	
Idaho Power	Theresa Drake
Avista	Bruce Folsom
PacifiCorp	Pat Egan
Puget Sound Energy	Cal Shirley
Northwestern Energy	Bill Thomas
Portland General Electric	Doug Findlay
Energy Trust of Oregon	Fred Gordon
Bonneville Power	Mike Weedall
Customer-owned Utilities	
Snohomish PUD	Jim West
EWEB	Bill Welch
Seattle City Light	Glenn Atwood
Tacoma Power	Chris Robinson
Clark PUD	Larry Blaufus
Cowlitz County PUD	Chris Hill
Indirect funding publics	Bill Drummond
Council	Tom Karier
Public Interest Groups	Ralph Cavanagh
Regulators	
Idaho PUC	Lynn Anderson
Montana PSC	Gail Gutsche
Oregon PUC	Juliet Johnson
Washington UTC	Steve Johnson
NEEA	Claire Fulenwider